

# Dental office: what our evening crew cleans

Take this on an after-hours walk with your office manager and agree each room's list.

Practice \_\_\_\_\_ Address \_\_\_\_\_  
Walked by \_\_\_\_\_ Date \_\_\_\_\_

## Operatories

- ☐ Chair base and the exterior surfaces your team lists
- ☐ Cabinet fronts and countertops
- ☐ Sink and faucet
- ☐ Operator and assistant stools
- ☐ Door levers, light switches and wall monitors
- ☐ Floor under the chair and out to the walls
- ☐ Room worked high to low in your protocol's order

## Sterilization and imaging

- ☐ Sterilization counters, sink and cabinet fronts, after instruments are stored
- ☐ Sterilization area floor
- ☐ Imaging room surfaces your team approves
- ☐ Floor under the panoramic unit, wall to wall

## Reception and waiting room

- ☐ Entrance glass and door hardware
- ☐ Waiting chairs wiped or vacuumed by fabric
- ☐ Magazines and toys straightened
- ☐ Children's corner table and floor
- ☐ Check-in counter, glass panel and card reader
- ☐ Charts, schedules and screens left unread and unmoved

## Restrooms, lounge and offices

- ☐ Patient restroom fixtures, mirrors, counters and floor
- ☐ Paper and soap refilled
- ☐ Lounge counters, sink and lunch table
- ☐ Microwave and refrigerator handles
- ☐ Locker fronts
- ☐ Staff restroom cleaned and restocked
- ☐ Office carpets vacuumed
- ☐ Every bin emptied

## Periodic and added work

- ☐ Terminal clean of an operatory, on request
- ☐ EPA-registered disinfectants left wet for the label dwell time
- ☐ Operatory vinyl and VCT machine scrubbed
- ☐ VCT stripped and refinished over a closed weekend
- ☐ Carpet hot-water extraction with spot work between
- ☐ Periodic restroom deep clean

## Notes

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