Veterinary clinic cleaning: what the night crew covers

Walk the clinic with your practice manager and check off each room for the crew.

Clinic _____ **Address** _____

Walked by _____ **Date** _____

Lobby and front counter

- ☐ Hair vacuumed from benches, baseboards and corners
- ☐ Entry mats cleaned
- ☐ Front counter and glass partition wiped
- ☐ Hard floor mopped wall to wall
- ☐ Scale platform
- ☐ Door handles and leash hooks
- ☐ Retail shelf by the front desk
- ☐ Every bin emptied

Exam rooms

- ☐ Cleaned to your clinic's written protocol
- ☐ Table top and base
- ☐ Countertops, sinks and faucets
- ☐ Cabinet doors, light switches and door levers
- ☐ Floor under and around the table
- ☐ Rooms still in use moved to the end of the route
- ☐ EPA-registered disinfectant kept wet for the label contact time

Surgery, treatment and ward areas

- ☐ Terminal clean when booked, high surfaces down to the floor
- ☐ Equipment exteriors your staff clears for cleaning
- ☐ Treatment, ward and boarding floors swept and mopped
- ☐ Drains and floor edges where hair collects

Odor control

- ☐ Bin lids and the floor beneath them wiped
- ☐ Fresh mop solution instead of one bucket for the building
- ☐ Tile grout machine scrubbed on a schedule
- ☐ Hallway and back-room VCT stripped and refinished

Back of the clinic

- [ ] Break room counters, sink, microwave and fridge handles
- [ ] Staff restrooms
- [ ] Locker area
- [ ] Doctors' offices and the pharmacy counter
- [ ] Paper towels, soap, toilet paper and can liners stocked
- [ ] Client files, charts and screens left untouched

Notes